



**ASSAM SMALL INDUSTRIES DEVELOPMENT
CORPORATION LIMITED**

(A Govt. of Assam Undertaking)

M. R. D. Road, Bamunimaidan, Guwahati – 781021

E-mail-asidcassam@gmail.com, Ph-0361-2550264

No. SIDC/HO/E/Appoint/AE/Electrician/12/23

Dated: 28/12/2024

RECRUITMENT NOTICE

Applications are invited from Indian citizens for filling up of 1 (one) vacant post of Asstt. Engineer in the Assam Small Industries Development Corporation Limited (A Govt. of Assam Undertaking), Guwahati on Contractual basis.

Position : Asstt. Engineer (Civil).

Reporting to : Managing Director/ General Manager.

The suitable candidate should be operationally focused who combines business focus with integrity. He/she should possess strong inter-personal skills and communication skills alongwith the ability to provide leadership direction to the team.

Qualification & Experience:

Qualification-

- **Age :** Age limit not less than 25 years and not more than 38 years.
- **Essential Qualification :** BE/ B.Tech in Civil Engineering from a recognized institution/ University.
- **Experience:** minimum 3 (three) years working experience in Govt. Department / PSU etc. on contractual basis or 3 years in a reputed Commercial Organization in the equivalent post.
- Adequate Computer knowledge in modern computer system/ Engineering Software like Auto CAD.
- Good knowledge of contract management and contract terms.

Job responsibilities:

- Conceptualizing Industrial Infrastructure projects, preparation of detailed drawing and estimates and execution of the same in various parts of Assam
- Ensure monitoring and supervision of Technical works of the Corporation.
- Preparation of reports, Power Point Presentation, NIT, BOQ etc.
- Ensure cost effectiveness within organization, developing financial strategies, opportunities forecasting with risk minimization in construction project. .



- Ensure optimization of the financial performance of organization (construction work) with accurate reporting and financial advisory services.
- Preparation of new project estimate etc. and implementation of policies / rules etc. announce by the Govt. of Assam.
- Industrial Area Management etc.
- Any other job assigned by management from time to time.

Terms & Conditions:

1. The candidate must be a permanent residence of Assam and should have proficiency in local language.
2. Age relaxation may be given as per State Government rules.
3. Candidates presently employed in Government Departments/Public Sector Undertakings etc. should produced NOC at the time of interview, failing which their candidature may not be entertained. The candidates from reputed company will also have to produce NOC at the time of interview.
4. Incomplete applications or incomplete supporting documents/applications with wrong particulars will not be considered.

Remuneration:

Remuneration of Rs. 35,000/- (Rupees thirty five thousand) per month with annual enhancement of 3% in every year considering on satisfactory performance.

Period of Service:

Minimum 3 years extendable on satisfactory performance.

Application Process:

1. Interested and eligible candidates can download the application Forms from official website <https://asidcltd.assam.gov.in>.
2. Hardcopies of applications in prescribed format (uploaded in the ASIDC website <https://asidcltd.assam.gov.in>) along with self attested copies of certificates in support of educational qualifications, experience, age, caste, permanent residence along with a recent passport size photograph should reach the Managing Director, ASIDC by 18/01/2024 on the following address-

Managing Director
Assam Small Industries Development Corporation Ltd.
M.R.D. Road, Bamunimaidan
Guwahati-781021.

The envelop containing the application form should mention the following on the top:
“Application for the post of Assistant Engineer (Civil) ” on Contractual basis.

Sd/-
Managing Director
ASIDC Ltd.



SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED
(A Govt. of Assam Undertaking)

APPLICATION FORM

ADVERTISEMENT NO:

NAME OF THE POST APPLIED FOR:

1. Applicant's Name in full (as recorded in HSLC or equivalent certificate in BLOCK LETTERS IN ENGLISH)

2. Father's Name in full

3. Mother's Name in full

4. Gender:

(Male-M/Female-F/Other-O)

5. Date of Birth (As per HSLC certificate)

D	D	M	M	Y	Y	Y	Y
<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>

6. Age on.....2024

Y	Y	M	M	D	D
<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>	<input style="width:20px; height:15px;" type="text"/>

7. Nationality

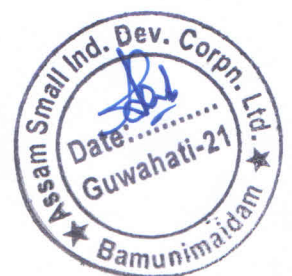
8. Category (GEN/EWS/SC/STP/STH/OBC&MOBC)

Note: attach supporting documents (except GEN)

9. Permanent Address:

10. Present Address For Communication:

(If the permanent address is same as that of present address, please put a tick(✓) mark only)



11. Essential Qualification: From HSLC onwards (use separate sheet, if necessary)

Note: Attach supporting documents

Name of Exam	Division/ Grade/ Class	PC(%) of Marks Obtained	Year of Passing	Duration of Course	Institution/Board/ University	Subjects Taken

12. Employment/Experience (The experience column should be filled as and when specifically mentioned in the advertisement)

(Particulars of all previous and present employment/experience relevant to advertisement are to be furnished), (Use separate sheet, if necessary)

Sl. No.	Name and address of the employer	Post Held	Nature of Work/Duty	Period		Whether Central/ State Govt /PSU/ Private
				From	To	

13. Are you debarred from any examination and /or selection conducted by ASIDC or any State/Central PSU or UPSC/any State PSC? [Please tick (✓) appropriate box]

Yes	No
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14. Are you debarred from applying for any Government post? [Please tick (✓) appropriate box] (If yes, submit details).

Yes	No
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