

**ASSAM SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED**

(A Govt. of Assam Undertaking)

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**Expression of Interest (EOI)**

**Memo No. SIDC/Mkt/E.Marketing/2022-23/362 Dated: 13/06/2022**

The Assam Small Industries Development Corporation (ASIDC) Ltd. (A Govt. of Assam Undertaking), intends to connect the local indigenous Enterprises, Entrepreneurs, Producers, Manufacturers of the State with the Government departments, State PSUs and Corporation through the proposed E-Marketplace platform for the benefit of the local MSME units of the state. In this regard ASIDC invites Expression of Interest (EOI) from interested and registered Software Developers/ Firms having fulfilling the required criteria preferably for Development of E-Marketplace software comprising the scope of work as detailed below:

**Scope of Work for E. Marketplace:**

1. Development of a Web portal for E. Marketplace for MSME Units and Government Departments, State PSUs, Corporations etc. with clear time line in development of necessary modules for the E-marketplace software to be provided. The E-marketplace will focus on linking the state MSME units in showcasing their products to Government Department, state PSUs, Corporations etc. Buyer will be able to search products and then order the products online.
2. Development of suitable modules for Seller to register in the portal and workflow to approve the seller verification and approval for rates of the products by ASIDC.
3. Development of necessary Provision where after verification seller will be provided Online Login and Dashboard to add new products and Manage Orders.
4. Product List Creation by seller with specifications and Approval workflow to verify the products details.
5. Display of products with photo, price, technical specification of the products and other necessary information. There should be filter option and search option so that buyer can easily find products. Provision for Comparison of similar products from different seller by the buyer on the basis of existing technical specification of the products.
6. Seller wise and Type wise Categorization of Products in the portal.

7. The E-marketplace shall have the required functional features which shall be capable to handle both local and domestic trade demands. It shall include necessary mechanism to seamless integration of all modules with simple & easy user interface to provide experience of online marketplace where product information is provided by multiple parties.
8. Development of module for Buyer Registration form and Approval to be provided by ASIDC with regards to buyer registration.
9. Development of suitable module for providing login credentials to buyer and dashboard access to select product, purchase and manage orders.
10. Provision for Buyer to search the products category wise, filter option, sorting the products and compare the products, to add the products to carts and issue of purchase order to ASIDC/Seller.
11. Provision for issue of digital Invoices. E-way bill processing.
12. Provision for Email Notification to Seller and ASIDC regarding intimation of a new Order.
13. Issue of notification regarding Acceptance of Purchase Order for Processing by Seller and ASIDC.
14. Provision for shipment status to be updated by seller for Products Delivery system.
15. Provision for inclusion of Feedback system by buyers and submission of rating to delivered products by buyers.
16. Provision for updating the Payments status by Buyer.
17. Provision for ASIDC and Seller revenue sharing facility.
18. Admin Access for ASIDC for Generating Reports, Manage products lists and update the content of the portal as and when required.
19. Hosting of the portal in cloud based server as per IT norms with taking up regular back up.
20. After Development of the system, Training, Support and Necessary maintenance to be provided. Annual Maintenance Service for 2 years from the date of handing over of the portal to ASIDC to be provided after that regular AMC service to be provided by the developer with a mutually agreed rate on annual basis.
21. Provision for customization of the E-marketplace software as and when required to meet the requirements of the users at no additional charge to be incurred by ASIDC after delivery of the Product.
22. The Selected Firm shall perform all such work and/or provision all such items, services

not specifically mentioned in the scope of work but that can be reasonably inferred as being required for successfully completing requirements of E-marketplace portal platform as if such work and/ or items were expressly mentioned in the Scope of work.

23. The portal must comply with the provision of the Information Technology (IT) Act 2000 and any further amendments issued by the Government of India (GoI) and Information Technology Act. 2017 and any further amendment issue by Government of Assam.

24 Obtain STQC certification for the platform and/or for compliance with any statutory requirement if required.

Documents to be submitted

- (a) Copy of Registration certification of the firm.
- (b) Copy of PAN card.
- (c) Copy of GST registration Certificate.
- (d) The Agency/Firm must have its registered Office at Guwahati.
- (e) Details of Similar work Experience. Copy of work order in support of claim to be submitted.
- (f) Last Three years IT return.

Selection Process

The selection of Firm shall be based on the parameters as listed below:

- a) Presentation on the Proposed E-market Portal and approach methodology.
- b) Relevant Experience in the field of development of web Portal within last 5 years.
- c) Experience in implementation of web portals for Government Departments, PSUs, Corporation within last 5 years.
- d) Annual Turnover.

The EOI will be followed by submission of financial bid as and when invited.

Managing Director, ASIDC reserves the right to accept or reject any or all EOI without assigning any reasons thereof.

  
Managing Director  
ASIDC Ltd.